

Welcome to Tutor Time!

604 Broadhollow Road, Melville, NY 11747

6:30 am to 7:00 pm • 631-777-8880 • 631-980-7911 fx

www.tutortimemelville.com

TUTOR TIME
CHILD CARE / LEARNING CENTERS

Bring out their best.

Lauren Salatti, Executive Center Director

As the Director, Lauren is dedicated to providing our children, families and faculty with exceptional service in a positive, caring environment promoting success and learning. Lauren also ensures that Tutor Time of Melville remains in full compliance with all licensing and safety regulations deemed by the New York State Office of Children and Family Services. Lauren's education, experience and warm personality maintain the integrity of our program. As a mother herself, the safety and education of all children are her top priority. Email: Lauren@tutortimemelville.com

Debra Vreeland, Curriculum Director

Debra is responsible for implementing and enhancing our renowned Tutor Time's *Learn From The Start*, Young Learner, *Learn As You Grow* and *LifeSmart*™ curriculum in all our classrooms. Debra also assists in the hiring, training and supervision of our staff and faculty. She is instrumental in encouraging our faculty to work toward their professional goals and offers support and guidance when needed. You'll always find Debra singing to the children!

Email: Debra@tutortimemelville.com

Jessica Murtha, Administrative Assistant Director

Jessica has the majority of the administrative tasks: processing enrollments, keeping attendance and health and safety records, and processing tuition payments. She also manages our students' files and faculty personnel files, including medical and emergency contact information for both. Whether at the front desk or in a classroom, Jessica's warm smile and personality will make you feel welcome! Email: Jessica@tutortimemelville.com

Jessica Lintz, Training Leader and Closing Supervisor

Jessica collaborates very well with our administrative team to assess ongoing and future training and development of our new and existing staff members. Jessica is instrumental with our on-boarding experience and policies. You will always be greeted by Jessica in the late afternoon. She is prepared to assist our families and staff members at pick up time and departure. Her smile is contagious and so longed-for after a long day's work.

IMPORTANT DAYS

- 2/3 "For the Love of Animals" Donation Drive
- 2/14 Valentine's Day Class Parties 3:00 pm
- 2/24 Scholastic Book Fair to 2/28
- 3/3 Spring & Pre-K Graduation Photos to 3/5
- 3/14 St. Patrick's Day Class Parties 3:00 pm
- 3/23 Sneak Peek Summer Camp Themes to 3/27
- 4/13 Week of the Young Child to 4/17
- 4/27 Parent/Teacher Conferences to 5/22
- 5/4 Teacher Appreciation Week to 5/8
- 5/8 Mother's Day Superhero Bash 3:00 pm
- 5/27 Tutor Time Prom 6:15 pm
- 6/12 Donuts with Dad 3:00 pm
- 6/19 Pre-K Graduation 10:00 am
- 6/25 Last Day of School
- 6/29 First Day of Summer Camp!

HOLIDAY SCHEDULE

- 1/1 Closed, New Year's Day
- 2/17 Closed, President's Day
- 5/25 Closed, Memorial Day
- 6/26 Closed, Professional Development Day
- 7/3 Closed, Independence Day
- 9/4 Closed, Professional Development Day
- 9/7 Closed, Labor Day

BEYOND THE DAILY CLASSROOM

CURRICULUM: WEEKLY PUSH-IN PROGRAMS

Grow Fit: Yoga: Two's, Preschool and Pre-K
Spotlight on Spanish™: Two's, Preschool and Pre-K
Handwriting Without Tears™: Preschool and Pre-K

MONTHLY HAPPENINGS

Menu and Calendar of Events
In-House Visitor

WEEKLY PROGRAMS

Music with Ms Laurie: Two's, Preschool and Pre-K
Signing Time Academy: Infants and Toddlers
ABC Mouse Early Learning Academy™
Soccer Shots™
Fun Fridays

ENRICHMENT DAYS FOR KINDERGARTENERS

January 20
February 18-21
April 9, 10, 13, 14, 15, 16, 17
May 22, 26

Winter/Spring 2020

